

**RESOLUTION  
of the  
HOUSING AUTHORITY OF THE  
CITY OF LINDEN**

**Resolution No. 2024-07-17-6**

**RESOLUTION TO APPROVE AND AUTHORIZE THE AWARD OF A CONTRACT  
TO AMA CONSULTING GROUP, LLC FOR PROGRAM ADMINISTRATIVE  
SERVICES**

**Date Introduced: July 17, 2024**

**Date Adopted: July 26, 2024**

**WHEREAS**, the Housing Authority of the City of Linden (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of administrative services for the Section 8 Housing Choice Voucher program and for two multifamily projects (Murawski Towers and Gregorio Towers); and

**WHEREAS**, pursuant to the New Jersey Local Public Contracts Law and Federal procurement regulations, the Housing Authority published a Request for Proposals (“RFP”) for program administrative services; and

**WHEREAS**, in accordance with the terms of the RFP, all proposals were to be received by 10:00 a.m. on July 16, 2024 and were to be objectively evaluated based upon a number of factors specified therein; and

**WHEREAS**, the Housing Authority received a proposal from one (1) respondent by the published deadline; and

**WHEREAS**, following a thorough analysis of all such proposals in accordance with the published criteria, the Housing Authority has determined that the proposal submitted by AMA Consulting Group, LLC was fully responsive, meets all the needs and requirements of the Housing

Authority, and is the most advantageous to the Housing Authority, price and other factors considered; and

**WHEREAS**, therefore, the Housing Authority wishes to award a contract to AMA Consulting Group, LLC for program administrative services; and

**WHEREAS**, the contract is being awarded pursuant to a “fair and open” process in accordance with N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Housing Authority has certified that sufficient funds were appropriated for the above-mentioned services; and

**WHEREAS**, the Board of Commissioners has determined that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income seniors to approve and authorize the award of a contract to AMA Consulting Group, LLC for program administrative services;

**NOW THEREFORE,**

**BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of Linden hereby approves and authorizes the award of a contract to AMA Consulting Group, LLC for program administrative services, subject to the respondent’s successful completion of all post-RFP matters; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Interim Executive Director of the Housing Authority to take any and all necessary administrative actions to implement this resolution.

## CERTIFICATION

I, Gerald Volpe, the duly appointed and qualified Interim Executive Director of the Housing Authority of the City of Linden, do hereby certify that the attached Resolution (2024-07-17-6) was adopted by the Board of Commissioners at an open public meeting held on **July 26, 2024** pursuant to the vote recorded below and is a true and correct copy of the original resolution of said meeting on file and of record.

  
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 Gerald Volpe, Interim Executive Director

### Recorded Vote of the Board of Commissioners

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
JOSEPH INFANTE, CHAIR	M	/			
SHERI HUMPHREY, VICE CHAIR	2 <sup>nd</sup>	/			
SHARON BACOT		/			
GARY MANNUZZA		/			
PETER MATLOSZ		/			
DANI ORELIEN		<del>/</del>			/