

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
CITY OF LINDEN**

Resolution No. 2023-28

**RESOLUTION TO APPROVE AND AUTHORIZE THE ADOPTION OF THE UPDATED PERSONNEL
POLICIES AND PROCEDURES MANUAL**

Date Introduced: October 25, 2023,

Date Adopted: October 25, 2023

WHEREAS, the Housing Authority of the City of Linden (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of updating its Personnel Policies and Procedures Manual (the “Personnel Manual”); and

WHEREAS the Personnel Manual is an integral document which is necessary for the orderly operation of the Housing Authority; and

WHEREAS, the Interim Executive Director has recommended changes to the Personnel Manual, which were provided to the Board of Commissioners (“Board”) in advance of this open public meeting; and

WHEREAS, upon thorough review and consideration, the Board now wishes to adopt the updated Personnel Manual; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income seniors to approve and authorize the adoption of the updated Personnel Manual;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Linden hereby approves and authorizes the adoption of the updated Personnel Policies and Procedures Manual; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Interim Executive Director of the Housing Authority to take any and all necessary administrative actions to implement this resolution.



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CERTIFICATION

I, Gerald Volpe, the duly appointed and qualified Interim Executive Director of the Housing Authority of the City of Linden, do hereby certify that the attached Resolution (2023-28) was adopted by the Board of Commissioners at an open public meeting held on **October 25, 2023** pursuant to the vote recorded below and is a true and correct copy of the original resolution of said meeting on file and of record.



 Gerald Volpe, Interim Executive Director

Recorded Vote of the Board of Commissioners

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
JOSEPH INFANTE, CHAIR		✓			
SHERI HUMPHREY, VICE CHAIR	M	✓			
KAREN LUKENDA		✓			
GARY MANNUZZA					✓
PETER MATLOSZ		✓			
DANI ORELIEN	2nd	✓			
JOANNE PETKOV		✓			

RESOLUTION



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