

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
CITY OF LINDEN**

Resolution No. 2022-12

**RESOLUTION TO ESTABLISH PROTOCOLS FOR THE PREPARATION AND
ISSUANCE OF BOARD MEETING AGENDAS AND PACKAGES**

Date Introduced: September 14, 2022

Date Adopted: September 14, 2022

WHEREAS, the Housing Authority of the City of Linden (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of implementing new protocols for the preparation and issuance of Board of Commissioners (“Board”) meeting agendas and packages; and

WHEREAS, the Board desires that all Board meeting agendas shall be prepared by the Executive Director and the Board Chairperson; and

WHEREAS, the Board desires that an agenda shall be distributed seven (7) days in advance of any Board meeting; and

WHEREAS, the Board desires that a Board meeting package shall be distributed five (5) days in advance of any Board meeting; and

WHEREAS, the Board desires that the Housing Authority’s attorneys and accountants shall receive copies of the complete Board meeting agendas and packages; and

WHEREAS, the Board desires that the Mayor of the City of Linden shall receive copies of all Board meeting agendas; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income

seniors to establish new protocols for the preparation and issuance of Board meeting agendas and packages;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Linden hereby establishes new protocols for the preparation and issuance of Board meeting agendas and packages; and

BE IT FURTHER RESOLVED that the Board hereby directs that all Board meeting agendas shall be prepared by the Executive Director and the Board Chairperson; and

BE IT FURTHER RESOLVED that the Board hereby directs that a Board meeting agenda shall be distributed seven (7) days in advance of any Board meeting; and

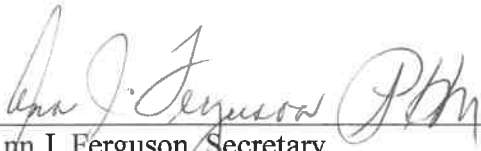
BE IT FURTHER RESOLVED that the Board hereby directs that a Board meeting package shall be distributed five (5) days in advance of any Board meeting; and

BE IT FURTHER RESOLVED that the Board hereby directs that the Housing Authority's attorneys and accountants shall receive copies of all Board meeting agendas and packages; and

BE IT FURTHER RESOLVED that the Board hereby directs that the Mayor of the City of Linden shall receive copies of all Board meeting agendas; and

BE IT FURTHER RESOLVED that the Board hereby directs that the distribution of all Board meeting agendas and packages shall be accomplished through electronic mail; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Executive Director of the Housing Authority to take any and all necessary administrative actions to implement this resolution.



Ann J. Ferguson, Secretary
Housing Authority of the City of Linden