

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
CITY OF LINDEN**

Resolution No. 2017-23

**RESOLUTION APPROVING AND AUTHORIZING THE ADOPTION OF THE
UPDATED HOUSING AUTHORITY PERSONNEL POLICIES AND PROCEDURES
MANUAL**

Date Introduced: September 13, 2017

Date Adopted: September 13, 2017

WHEREAS, the Housing Authority of the City of Linden (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of updating its Personnel Policies and Procedures Manual to ensure continuing compliance with all Federal and New Jersey statutes, rules and/or regulations; and

WHEREAS, the Personnel Policies and Procedures Manual is an integral document which is necessary for the orderly operation of the Housing Authority; and

WHEREAS, the Housing Authority periodically reviews its policies and procedures for compliance with all applicable legal requirements; and

WHEREAS, upon review, the Housing Authority has determined that the Personnel Policies and Procedures Manual will need to be updated to ensure continuing legal compliance; and

WHEREAS, the Housing Authority has prepared an updated Personnel Policies and Procedures Manual with the assistance of legal counsel; and

WHEREAS, the updated Personnel Policies and Procedures Manual has been provided to the Board of Commissioners (“Board”) in advance of this open public meeting; and

WHEREAS, upon thorough review and consideration, the Board now wishes to adopt the updated Personnel Policies and Procedures Manual; and

WHEREAS, the Board of Commissioners has determined that approving and authorizing the adoption of the updated Personnel Policies and Procedures Manual is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income seniors;

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Linden hereby approves and authorizes the adoption of the updated Personnel Policies and Procedures Manual; and

BE IT FURTHER RESOLVED, that the updated Personnel Policies and Procedures Manual shall take effect on October 1, 2017; and

BE IT FURTHER RESOLVED, that the Board hereby directs the Executive Director of the Housing Authority to take any and all necessary administrative actions to implement this resolution.



Ann J. Ferguson, Secretary
Housing Authority of the City of Linden